



Transfer Eligibility for F-1 Students

A student maintaining F-1 status is eligible for transfer to another SEVIS-approved school in the U.S. The institution that issued the original SEVIS form I-20 must confirm that the student is eligible for transferring out. An F-1 student who was not in status at the school s/he was last authorized to attend is ineligible for a school transfer and must apply for reinstatement. Keep all copies of new/old I-20s for your permanent record.

Please note the following:

- Transfers are allowed only if you have pursued a full course of study at the original institution and plan to do the same at the new one.
- You must provide financial documentation that shows that you have funds to cover all estimated tuition and living costs for the first year of study at the new school.
- If you have violated your student status, you must apply for reinstatement with the USCIS before being allowed to transfer, and
- You must enroll in the new school in the next available term possible.

Current CIIS students in F-1 visa status who wish to transfer out will:

- Take all necessary steps with your program and the CIIS Registrar’s Office.
- Email the CIIS International Student Advisor the new school’s transfer form.
- Email the CIIS International Student Advisor a copy of the acceptance letter to the new school.

Students in F-1 visa status at another school planning to transfer to CIIS will:

- Inform the International Student Advisor at your current institution of your plans to transfer.
- Email the CIIS International Student Advisor the *Certificate of Funding* form and financial documents as outlined in the *International Student Acceptance Packet* on www.ciis.edu/international
- Email the CIIS International Student Advisor this *Transfer Edibility Form* and copies of your current I-20, identifying pages of your passport, visa, and valid/current I-94.
- Receive a new I-20 from CIIS within 30 days from the start of the semester. **Please inform the International Student Advisor at CIIS of your plans to travel outside of the U.S. between programs. You must have the CIIS SEVIS Form I-20 form to re-enter the U.S.**

TO BE COMPLETED BY THE STUDENT TRANSFERRING IN TO CIIS

1. Student’s First Name: _____ 2. Last Name: _____ 3. CIIS ID Number: _____

4. Current U.S. address: _____

TO BE COMPLETED BY THE DESIGNATED SCHOOL OFFICIAL AT THE TRANSFER-OUT INSTITUTION

5. Date of Student’s Last Attendance: _____ 6. Date of release of SEVIS record: _____

7. The student was/ was not attending full-time (please comment): _____

8. Signature of DSO: _____ Date: _____

California Institute of Integral Studies (CIIS)
SEVIS School Code Mission Street Campus: SFR214F00860000
SEVIS School Code ACTCM programs/Arkansas Street Campus: SFR214F00860001
 International Student Advisor, Jody O’Connor, joconnor@ciis.edu