

How to Complete My Loan Entrance Counseling Online?

Why is this necessary and why do I have to do this?

This is a federal requirement for all students seeking to borrow federal student loans. It's required for every institution you attend. Failure to fulfill this requirement, the Department of Education will not transmit your loan funds to the institution you are enrolling.

Is there a paper format where I can submit to the Department of Education?

Many schools are going green and so is the Department of Education. Completing it online saves trees (paper printout, envelope and stamp) and it also saves you money and time.

Browser Requirements:

Please use **Internet Explorer** or **Firefox** to complete your counseling: Safari and Chrome is not yet supported.

1. On your browser, go to www.studentloans.gov and click on the "**Sign In**" button



2. Proceed with signing in by entering your, then click **Sign In** button
 - a. Social Security Number
 - b. First two letters of your Last Name
 - c. Date of birth (be sure you enter the correct format: mm/dd/yyyy)
 - d. PIN (same one you used for your FAFSA)



START HERE
GO FURTHER
FEDERAL STUDENT AID

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Sign In

Social Security Number

First Two (2) Characters
of Last Name

Date of Birth (mm/dd/yyyy)

PIN

Sign In

If you do not have a pin, please visit
the [PIN site](#).

3. Now, click on the **“Complete Entrance Counseling”**



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Managing Repayment

My Profile

I want to:

-Select-

My Loan Documents

Disclosure Statements

Completed MPNs

PLUS Loan Applications

Completed Endorser
Addenda

PLUS Loan Process

Request PLUS Loan

Appeal Credit Decision

Endorse PLUS Loan

Print Endorser Addendum

Master Promissory Note

Complete MPN

Print MPN

Counseling

Complete Entrance
Counseling

Welcome to StudentLoans.gov

Before you begin, please verify that
your personal information is up to
date and select your preference for
future correspondence.

The personal information displayed is
based on the information returned
from the Federal Student Aid PIN Web
site. If any of the information is
incorrect, you must correct it at the
Federal Student Aid PIN Web site.

If you have confirmed your
information, what do you want to do?

Complete Entrance Counseling

Start PLUS Application Process

Complete Master Promissory Note

Endorse a PLUS Loan

I am not sure (we will ask you a
series of questions to direct you)

4. Then click on the **Complete Entrance Counseling**

Complete Entrance Counseling

You will need about 30 minutes to complete the counseling session.

Your school may have alternate or additional counseling requirements. Check with your school's financial aid office to make sure this session will satisfy their requirements for Entrance Counseling.

What To Do:

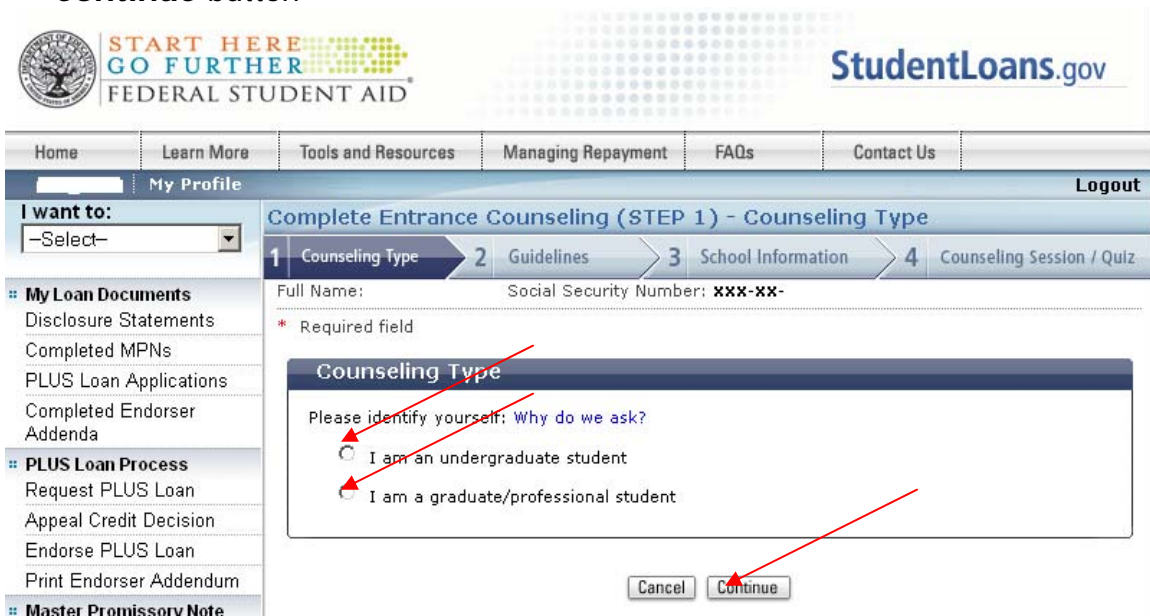
Read the content and answer the questions.

Read the Borrower's Rights and Responsibilities.

Print the Counseling Completion Verification page for your records.

 [Complete Entrance Counseling](#)

5. Indicate your grade level (undergraduate or graduate) and click the **Continue** button



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My Profile Logout

I want to:
-Select-

Complete Entrance Counseling (STEP 1) - Counseling Type

1 Counseling Type 2 Guidelines 3 School Information 4 Counseling Session / Quiz

Full Name: Social Security Number: xxx-xx-

* Required field

Counseling Type

Please identify yourself: Why do we ask?

I am an undergraduate student

I am a graduate/professional student

Cancel Continue

6. Click the next **Continue** button
7. Use the drop-down menu to select "CALIFORNIA" as the state and use the second drop-down menu to select "CALIFORNIA INSTITUTE OF INTEGRAL ST" as your School Name. Then click the **Continue** button.

Complete Entrance Counseling (STEP 3) - School Information

✓ Counseling Type ✓ Guidelines **3 School Information** 4 Counseling Session / Quiz

Full Name: _____ Social Security Number: **xxx-xx-**_____

* Required field

School and Loan Information

U.S. Schools/U.S. Territory Schools

School State: * CALIFORNIA

School Name: *
CALIFORNIA INSTITUTE OF INTEGRAL ST

Non U.S. Schools

DLID:G12154 School Address: 1453 MISSION STREET
SAN FRANCISCO, CA 941032557

Add Another School

Continue

8. Continue through the end of the Entrance counseling