Campus Facilities

Hours
CIIS’s hours of operation are dependent on whether school is in session. You can get up-to-date information on the hours by calling the Main Reception desk at 415.575.6100, ext. 0. Below are the regular and semester-break hours.

<table>
<thead>
<tr>
<th>Building / Location</th>
<th>Regular Hours</th>
<th>Semester-Break Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Main Campus 1453 Mission Street</td>
<td>Mon–Sat 8 a.m.–10 p.m. Sun 8 a.m.–8:30 p.m.</td>
<td>Mon–Sun 8 a.m.–7 p.m.</td>
</tr>
<tr>
<td>ACTCM at CIIS Main Campus 455 Arkansas Street</td>
<td>Mon–Fri 8 a.m.–5 p.m. Sat and Sun Closed</td>
<td>Mon–Fri 8 a.m.–5 p.m. Sat and Sun Closed</td>
</tr>
<tr>
<td>ACTCM at CIIS Acupuncture and Herbal Clinic 450 Connecticut Street</td>
<td>Mon–Thur 8:30 a.m.–9:00 p.m. Fri–Sat 9:00 a.m.–5:30 p.m. Sun Closed</td>
<td>Mon–Thur 8:30 a.m.–5:30 p.m. Fri–Sat 9:00 a.m.–5:30 p.m. Sun Closed</td>
</tr>
<tr>
<td>ACTCM at CIIS Shuji Goto Library 555 De Haro Street, Suite 210</td>
<td>Mon 9:00 a.m.–6:00 p.m. Tues–Thur 9:00 a.m.–8:00 p.m. Fri 9:00 a.m.–6:00 p.m. Sat 10:00 a.m.–6:00 p.m. Sun Closed</td>
<td>First week of break Mon–Fri 10:00 a.m.–5:00 p.m. Second week of break Closed</td>
</tr>
</tbody>
</table>

Art Galleries
Building lobby, and second-, third-, and fourth-floor hallways.

The Arts at CIIS maintains an active program of 12 to 15 exhibitions per year, making visible a diverse array of voices grappling with today’s urgent social, ecological, and aesthetic questions. The Arts at CIIS promotes dialogue across disciplines, and within and between communities, about the arts, visual culture, and social change.

Bookstore
Third floor, Room 302 (moving to lobby in Spring 2016)

The Bookstore is operated by CIIS and carries all of the required textbooks for in-person courses; it also has arrangements for online book purchases. The bookstore carries a wide variety of other books relevant to the interests of the University community as well, and will special-order books twice a week. In addition, the bookstore sells CIIS T-shirts, school supplies, music CDs, gifts, and greeting cards.

Café
Third floor, Room 309

The CIIS Conscious Café aims to embody the University’s core values of sustainability and integral health, featuring organic,
vegetarian, vegan, and fair-trade foods.

**Counseling Centers**
The University has six counseling centers in San Francisco that serve as professional training facilities for students and as community service agencies for the public.

**Integral Counseling Centers**
Associated with the Integral Counseling Psychology program; therapists here take an integral approach to healing that recognizes the interrelationships among mind, body, and spirit.

- Church Street Center, 1782 Church Street, 415.648.2644.
- Golden Gate Counseling Center, 507 Polk Street, Suite 440, 415.561.0230.
- Pierce Street Center, 2140 Pierce Street, 415.776.3109.

**Somatic Psychology Counseling Center**
Associated with the Somatic Psychology program, this center offers the community affordable psychotherapy based on body-oriented approaches integrated with other therapeutic modalities.


**Clinical Psychology Doctoral Program**
Associated with the Doctor of Psychology program, this center provides psychological services and testing while functioning as a training facility for advanced students in the Doctor of Psychology program.

- Psychological Services Center, 507 Polk Street, Suite 420, 415.346.1011.

**Clinic Without Walls**
Associated with the Community Mental Health program, this clinic uses a wellness model where psychotherapy is part of a broad approach that includes linking the clients to resources to help with nutrition, parenting, exercise, transportation, and other needs.

**Meditation Room**
Second floor, Room 212A

The Sri Aurobindo Meditation Room, a space initiated by students, is dedicated for silent meditation, prayer, and contemplation. This room is open during all hours of operation and is available to all current students. No shoes, beverages, or food are allowed in the Meditation Room.

**Student Break Room**
Fifth floor, Room 548

The Student Break Room is an inviting space for students to eat, relax, converse, or study. The room is equipped with a refrigerator, a microwave and a sink for storing and preparing your food. All food stored in the Student Break Room must be
The Zen Garden
Sixth floor

The Zen Garden is a rooftop sanctuary open to all, featuring live plants, flowers, a rock garden, and a seating area. The garden is a smoke-free zone.

Shuji Goto Library
The Shuji Goto Library was developed to implement, enrich, and support the educational programs of the college. The library collection, which contains more than 6,200 volumes of books and 60 journals, is one of the most extensive collections of its kind in the United States. It not only includes works on Traditional Chinese Medicine, but also on Western medicine, Asian philosophy and culture, various alternative healing modalities, general sciences, and other subject areas relevant to the needs and interests of our students. In addition to publications in English, the library contains a sizable collection of Chinese works and a smaller Japanese collection. Audiotapes, videotapes, CDs, and slides on acupuncture and herbal medicine are available, as is a computer lab. A special thank-you to Dr. Shuji Goto and to all those who make donations and give support to our library.

The ACTCM Clinic
Located in the campus building on Arkansas Street, this clinic serves as the program’s centerpiece. The clinic provides more than 18,000 treatments a year. Serving a diverse client population, the clinic offers a variety of clinical opportunities for students and practitioners alike. Clinical services include acupuncture, moxibustion, cupping, shiatsu, tuina, qigong, nutritional counseling, and a full-service Chinese herbal dispensary that carries an extensive selection of high-quality raw, powdered, and patent herbs. The ACTCM Clinic operates weekdays, evenings, and Saturdays, by appointment or on a drop-in basis.

Herbal Garden Project
Created as a living educational resource for both the ACTCM community and the public, our garden is abundant with healing herbs from around the world. Created in 1990 by then ACTCM student Robert Newman, now an internationally recognized expert in Chinese botanicals, the garden contains medicinal plants from China, Japan, Korea, Europe, and North and South America. Explanatory plaques provide information on the Chinese and Latin names of the herbs, their taste, and their function in Chinese medicine. The garden has been the recipient of two grants, the most recent of which enabled ACTCM to add an edible-herbs collection to the garden, as well as related lectures and demonstrations. The garden continues to grow and produce an array of healing herbs through the efforts of students, staff, and faculty.

Campus Security

Safety and Security
It is the policy of California Institute of Integral Studies to prevent, respond to, and defuse any incident with the best available care and precaution. To help create a safe environment, CIIS encourages students, employees, and guests to be aware of its policies, to be responsible for their own safety and the safety of others, and to report any crime or suspicious activity immediately to the ground-floor lobby Security Desk, or anyone at the Main Reception desk on the fourth floor.

The Operations Department oversees our security procedures/policies and works closely with the Dean of Students Office and Human Resources to ensure that these operations are monitored, maintained, and enforced equally. A security officer is on
duty during all hours of operation.

**Campus Access**
Our campus is open to prospective students, current students, alums, faculty, staff, and guests during regular hours of operation (see “Campus Facilities” in this catalog for information about hours).

CIIS issues photo identity cards to current students, faculty, and staff. This card is produced by the Registrar’s Office. ID cards are not transferable. Everyone, upon entering the campus, is required to present either a valid CIIS ID card or be signed in using a government-issued photo ID. Student IDs are considered invalid without a current sticker. Anyone on campus must carry their CIIS ID and be prepared to present it when asked by CIIS personnel.

**Reporting and Response Procedures**
Any member of the CIIS community who experiences or witnesses an incident that is threatening or dangerous should immediately dial “911” (9+911 from any campus phone) to reach San Francisco emergency response services. For non-life-threatening disruptions or emergencies, we encourage you to contact at least one of the following:

- The receptionist in the fourth-floor reception area
- The security officer in the lobby of the Main Campus
- Any other CIIS employee, including all staff and faculty

After contacting emergency services, call the CIIS Security officer at 415.575.6101 (or ext. 6101 from any campus phone) so that he or she is aware of the situation and can assist.

**Crime Survey**
The University is committed to timely reports to the University community of any crimes that were reported or known to have occurred at any of its locations. The Student Right-to-Know and Campus Security Act was passed by Congress in 1990 in response to concerns about crime and security at postsecondary institutions. This Act requires institutions participating in student financial aid programs under Title IV of the Higher Education Act of 1965 to disclose information about campus safety policies and procedures and to provide statistical information concerning whether certain crimes took place on campus. The Dean of Students and the Director of Operations are responsible for collecting crime statistics, with cooperation from the San Francisco Police Department.