Integral Teaching Fellowship Application Packet
Spring 2016 or Summer 2016
Application Due Date: Tuesday, September 15, 2015

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Introduction

About the Integral Teaching Fellowship
Launched in Spring 2014, the Integral Teaching Fellowship (ITF) Program is a unique opportunity for CIIS graduate students who are interested in exploring teaching at the college level. With an emphasis on critical pedagogy, integral education, and liberatory teaching methods, the program aims to prepare graduate students to teach in the college classroom using innovative approaches to teaching and learning. The program will select up to six CIIS graduate students per semester (Spring 2016 and Summer 2016) to engage in a semester-long teaching fellowship. By participating in an intensive workshop on Integral Teaching, shadowing faculty mentors in the Bachelor of Arts Completion (BAC) Program, engaging in on-going reflection groups, and implementing various projects, fellows will deepen their theoretical understanding of integral education while developing practical skills that can be used in their future classrooms. Upon successful completion of the program, fellows will receive a $1000 stipend.

The fellows will begin the program with a two-day intensive workshop, Introduction to Integral Teaching, in which they engage the foundation of integral, critical, collaborative and transformative pedagogies. While the emphasis will be on critical pedagogies, fellows will also be oriented towards the field of higher education and will learn practical skills, such as facilitation, lesson planning, and course design as well. The workshop will be co-facilitated by Alec MacLeod and Sara Salazar, BAC faculty members who are leading the ITF Program.

Fellows will then be matched with seasoned BAC faculty mentors to shadow part of a BAC core curriculum cohort. Fellows will be included in faculty planning meetings and engage with the class as appropriate, with the intention of learning by being in the classroom. After each experience in the classroom, fellows will meet with fellowship program faculty, Alec MacLeod and Sara Salazar, to participate in an ongoing reflection group. In these sessions, fellows will reflect on their experiences in the BAC classroom and engage in pedagogical discussions and learning. Culminating projects at the end of the semester will give fellows the opportunity to develop practical skills, reflect on what they’ve learned, and articulate their own teaching philosophies. Fellows will be supported in developing and implementing a teaching demonstration and designing a sample syllabus accompanied by a syllabus justification.
In August 2016, the School of Undergraduate Studies will host a Year-End Gathering on Integral Education, in which fellows will share their experiences with the larger CIIS community.

The ITF is led by BAC faculty members Alec MacLeod and Sara Salazar. Alec is a core faculty member and was the founding director of the undergraduate program at CIIS. He has close to thirty years of experience working in the classroom with traditionally underserved populations and has published in the field of multicultural education. Sara, a graduate of CIIS, is an educator and community activist who has extensive experience working with students of all ages. A CIIS Undergraduate Studies faculty member since 2012, she has most recently taught at Holy Names University and the San Francisco Friends School.

About the Bachelor of Arts Completion Program
The School of Undergraduate Studies offers a BA degree in interdisciplinary studies through the Bachelor of Arts Completion (BAC) Program. Developed in 1996, the BAC Program continues to serve adult learners who have completed the equivalent of the first two years of college. In the core curriculum, students work together in a cohort, or a consistent group of peers, throughout their year in the program.

Our approach to teaching is based on critical pedagogy, which attempts to move away from teacher-centered curricula. We draw upon subject matters from students’ own lives, languages, and cultures, and the communities that we inhabit to enrich the curriculum. Key aspects of our pedagogy that enhance students’ capacity to learn both individually and collectively are: Relationship-building, Praxis, Situated Knowledge, Co-creation of Knowledge, and Integral Learning. A more in-depth discussion of our pedagogy and curriculum can be found in our print brochures and online at:
http://www.ciis.edu/Academics/Bachelors_Completion_Program/About_the_Program.html. Applicants are strongly encouraged to learn more about the BAC Program before applying.

For more information, attend the ITF Info Session:

**Integral Teaching Fellowship Information Session**
**Wednesday, August 5th – 5:30-6:30 PM**
**Room 560**

Prospective applicants are invited to attend this info session. ITF faculty members Alec MacLeod and Sara Salazar and some former fellows will be available to give an overview of the program and to answer questions.
Required Dates and Commitments

The ITF is a semester-long program. Fellows will be selected for either Spring 2016 or Summer 2016. The fellowship’s time commitments will ebb and flow from week-to-week, along with the rhythm of the BAC cohort weekend schedule. Some weeks will be especially heavy (particularly around cohort weekends and at the end of the semester), while some will be very light. It is the responsibility of each fellow to manage the workload accordingly, to meet all of the commitments of the program, and to be available on all of the required dates and times, at a minimum. Failure to meet all of the commitments outlined below will forfeit the stipend.

1) Participate in a two-day intensive workshop.

*Introduction to Integral Teaching,* co-facilitated by the fellowship faculty, will lay a theoretical and practical foundation for our inquiry into teaching and learning over the course of the fellowship. All fellows from both spring and summer fellowship cycles will participate in this workshop.

- December 15-16, 2015: 10:00 AM – 3:00 PM

2) Shadow BAC faculty mentors during six cohort weekends.

Fellows will shadow part of each cohort weekend during their fellowship semester, a total of 4.5 hours per cohort weekend. Recommended times are Fridays 6:15-8:15 PM, and Saturdays 9:00-11:30 AM*

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*Fellows and Faculty Mentors may, on a case-by-case basis, mutually agree on alternate timeslots if it makes pedagogical sense and works logistically for both parties, but the total hours will always be a minimum of 4.5 hours per cohort weekend.

3) Attend planning meetings with BAC faculty mentors.

Fellows will attend one 30-minute planning meeting with their faculty mentor before each cohort weekend. This will be arranged with the faculty mentor, and may take place in-person, via phone, or via Skype.

4) Participate in an on-going reflection group after each cohort weekend.

Fellows will participate in a reflection group after each cohort weekend during their fellowship semester to share and reflect upon experiences, as well as to engage in pedagogical discussions and learning (a total of six meetings). These will be co-facilitated by the fellowship faculty members, along with rotating facilitation by fellows. These are tentatively scheduled for
Tuesdays after cohort weekends, 11:30 AM-1:30 PM, with the exception of the last reflection group meeting, which will be longer, 11:30 AM-2:00 PM.

5) **Implement a teaching demonstration.**
Fellows will design and implement a one-hour teaching demonstration. Depending on each fellow’s intentions and target participants, in combination with logistical/scheduling parameters, the demonstration may be scheduled during a cohort weekend (during the cohort class time itself or during a lunch break), or outside of the cohort weekend (if the target participants are CIIS members outside of the BAC program).

6) **Participate in the Year-End Gathering on Integral Education**
Fellows will plan and participate in this year-end gathering to share with the CIIS community what they’ve learned about Integral Education during their fellowship. This will be on August 18, 2016 from 12:00-1:00 PM.

7) **On-going preparation time for various ITF projects and commitments.**
On their own time, fellows will need to prepare for all of the above commitments, plus:
- Periodically visit cohort Caucus space
- Design a syllabus and write a syllabus justification
- Articulate a teaching philosophy.
Frequently Asked Questions

Who is eligible to apply?
During spring 2016, applicants must be 1) currently-enrolled CIIS graduate students in their graduate degree program and 2) in their second year of graduate studies or beyond.

Where can I find application materials, and when will they be available?
Application materials will be available in late July 2015. You may find the materials on the CIIS website at: http://www.ciis.edu/Academics/Bachelors_Completion_Program/Integral_Teaching_Fellowship.html. Paper applications will also be available on the bulletin board outside of the School of Undergraduate Studies office, Room 555.

What is the application process?
The deadline for Spring 2016 and Summer 2016 applications is September 15, 2015. The application will require a completed application form, a personal statement, two letters of reference, and a CV. Select applicants will be asked for an interview, and recommenders may be contacted. Announcement of fellowship recipients will be on November 16, 2015. All applicants will be contacted by email on that date. Please do not inquire about the status of your application before then.

What are the criteria for selection of ITF Fellows?
The ITF Program Faculty will review applications using a rubric that considers the following criteria:
• enthusiasm for education
• desire to teach at the college level
• interest in interdisciplinary studies
• relevance to future goals and areas of desired professional development
• commitment to collaboration
• commitment to diversity
• strength of recommendations

What should I write in my personal statement?
The personal statement is an opportunity to show how the ITF Program fits with your interests and future plans. You may want to address the criteria listed above and/or the following suggested questions: Why are you interested in being an Integral Teaching Fellow? What does Integral Education mean to you? How is the ITF Program relevant to your future goals and your areas of desired professional development? Please write this in essay format (not bullet points or question/answer), and observe the limit of 500-700 words.
Application Instructions

Applications are due by Tuesday, September 15, 2015. No late applications will be accepted. Please do not submit your application until all components are complete. Incomplete applications will not be accepted.

Application components:
1) Application form: Please type or print legibly.
2) Personal statement: Attach a 500- to 700-word, typed personal statement that speaks to your interest in the ITF Program. See the application form for suggested questions.
3) Two letters of reference: Submit two letters of references from recommenders who can speak to your interests, qualifications, abilities, and/or experiences in the context of the Integral Teaching Fellowship.
4) Curriculum Vitae: Attach a current CV that reflects your academic, professional, and/or volunteer background.

There are two ways to submit your application:
1) You may submit electronically via email to Sara Salazar at ssalazar@ciis.edu. Please send all documents in one email (do not send application components in separate emails). Write in the subject line: “ITF Application: Last Name, First Name.” Please attach your materials as Word documents or PDFs only. Other formats will not be accepted.
2) You may submit a hard copy of your application by dropping it in the faculty/staff mailbox next to the 4th floor reception desk. Again, please include all documents in one sealed envelope. On the outside of the envelope, clearly write: “To: Sara Salazar, ITF Application: Last Name, First Name.” We recommend that you follow-up your paper application with an email to ssalazar@ciis.edu, letting us know that you have submitted a paper application.

If you have additional questions that are not answered here, you may contact:
Sara Salazar
Integral Teaching Fellowship Faculty
California Institute of Integral Studies
1453 Mission Street | San Francisco, CA 94103
ssalazar@ciis.edu
(415) 359-5253
Integral Teaching Fellowship Application Form: Spring 2016 or Summer 2016

Application Deadline: Tuesday, September 15, 2015

Preferred fellowship semester (check both if no preference): □ Spring 2016 □ Summer 2016

Please note: We cannot guarantee to match your preference for fellowship semester.

Name: ________________________________________________________________

Address: __________________________________________________________________

Phone: ________________________ Email: ________________________________

CIIS Graduate Program, year in the program: ________________________________

Course commitments in Spring 2016 and Summer 2016 (units enrolled, practicum, etc.):

Recommender #1

Name: ________________________________________________________________

Address: __________________________________________________________________

Phone: ________________________ Email: ________________________________

Relationship, and length of relationship: ________________________________

Recommender #2

Name: ________________________________________________________________

Address: __________________________________________________________________

Phone: ________________________ Email: ________________________________

Relationship, and length of relationship: ________________________________

Personal Statement (500-700 words): Please attach a personal statement that speaks to your interest in the ITF Program. This is an opportunity to show how the ITF Program fits with your interests and future plans. The following are suggested questions: Why are you interested in being an Integral Teaching Fellow? What does Integral Education mean to you? How is the ITF Program relevant to your future goals and your areas of desired professional development?

Application checklist:

_____ Application form

_____ Personal Statement

_____ Two letters of recommendation

_____ CV