The CIIS Laurance S. Rockefeller Library will be closed through April 7, 2020, per COVID-19 recommendations by SFDPH and CDC. We have prepared this quick guide to let you know what services and resources will be available while we are closed, and what will not be available.

Available Library Resources and Services:

- Electronic collections and tools
  - e-books: To search, use advanced search in Library catalog. Be sure to select “Online” item type before searching.
  - Online journals
  - Online research databases
  - Streaming video: To search, use advanced search in Library catalog. Be sure to select “Streaming Video” item type before searching.
  - RefWorks
- Interlibrary Loan (ILL) services. ILL services for electronic copies of articles and book chapters will be available. Please send ILL questions to ill@ciis.edu.
- Reference services
  - Review: The How Do I...? library guide
  - Consider: Library Subject Guides
  - E-mail: Send questions to askref@ciis.edu

*Please be advised that some librarians have been reassigned to help with course virtualization and email response times may be slower than normal.

Unavailable Library Resources and Services (and some alternatives to consider):

- The physical collections (paper books, audio/visual materials, special collections, course reserves). Consider instead:
  - Interlibrary loan of chapters (except required course materials and textbooks). We will not be able to process borrowing or lending requests of physical items or whole books.
  - Electronic resources at your local public library.
- Both library reading rooms and student study rooms.
- The student copier in the Mission Campus Library
- Library computer lab.
- 1-on-1 reference appointments.

Note:
Payments on library accounts will be postponed until we reopen.

Any books currently checked out will be due May 15, 2020. Overdue fines accrued in March will be forgiven.

For a more detailed explanation, please see our online guide: http://researchguides.ciis.edu/libraryclosure2020.