



8941 Aztec Drive | Eden Prairie, Minnesota 55347 | p: 952-212-2434 f: 952-657-7068

March 23, 2018

American College of Traditional Chinese Medicine at CIIS  
Attn: Bingzeng Zou, DC, PhD, LAc, Academic Dean  
1453 Mission Street  
San Francisco, CA 94103

Dear Dr. Zou,

At its February 21-24, 2018 meeting, the Accreditation Commission for Acupuncture and Oriental Medicine ("ACAOM" or "Commission") conducted a comprehensive programmatic review for continuing accreditation of the American College of Traditional Chinese Medicine at CIIS (ACTCM) post-graduate Doctor of Acupuncture and Oriental Medicine (DAOM) program (in English), under applicable *Standards*.

### COMMISSION FINDINGS

Based on review of ACTCM's *Accreditation Record* the Commission found the following one (1) area in Non-Compliance with Commission *Standards and Criteria*:

Criterion 10.4 - Grievances

Based on review of ACTCM's *Accreditation Record* the Commission found the following four (4) areas in *Compliance with Further Development*:

#### STANDARD 2 -- LEGAL ORGANIZATION

Criterion 7.3 - Assessment of Graduates Success

Criterion 8.5 – Program Length / Maximum Timeframe

#### STANDARD 13 - FINANCIAL RESOURCES

### COMMISSION ACTION

Consistent with ACAOM's *Commission Actions Policy*:

- Grant continuing programmatic accreditation to ACTCM's PD program under applicable ACAOM standards for a period of seven (7) years effective February 24, 2018;
- Require submission of a first progress report and required fee, due **June 1, 2018**, for review at the August 2018 Commission meeting, documenting the school/program's detailed progress in correcting Criterion 10.4 found to be in non-compliance.

### FINAL SITE VISIT REPORT

A final Site Visit Report has been appended to this document. This final report is a compilation of the Site Visit Report previously provided to the institution, inclusive of changes made, if applicable, based on:

- Formal Institutional Responses addressing factual accuracy (spelling, credentials etc.),
- Commission findings,
- Commission actions,
- and suggested documentation for any non-compliance findings.

March 23, 2018

For ease of review, relevant areas of attention have been highlighted in yellow in the appended final Site Visit Report.

## DISCLOSURES TO THE PUBLIC BY THE INSTITUTION

All public disclosures must truthfully and accurately represent the current accreditation status. Consistent with ACAOM's standards, its *Public Disclosure Policy*, and 34 CFR 602.26, your institution must publish the following disclosure in its catalog, on its website, and/or in any other public announcements that reference accreditation status:

The Accreditation Commission for Acupuncture and Oriental Medicine (ACAOM) granted continuing programmatic accreditation to the American College of Traditional Chinese Medicine at CIIS postgraduate doctorate in acupuncture and Oriental medicine, effective 24 February 2018. Accreditation status and notes may be viewed at: <http://acaom.org/directory-menu/directory/>

ACAOM is the recognized accrediting agency for programs preparing acupuncture and Oriental medicine practitioners. ACAOM is located at 8941 Aztec Drive, Eden Prairie, Minnesota 55347; phone 952/212-2434; fax 952/657-7068; [www.acaom.org](http://www.acaom.org)

In the event that your institution publishes any official documents in any language other than English, the public disclosure must also be included in the additional language(s). Use of language other than that designated by ACAOM is not permitted without prior written permission from Commission staff. The Commission must receive a copy of, or a link to, the public announcement of accreditation status with ACAOM within fourteen (14) calendar days of the date of this *Action Letter*.

## DUE DATES\*:

**April 6, 2018** – deadline for receipt of evidence of compliance with the Commission's public disclosure requirement.

**June 1, 2018** – deadline for receipt of ACTCM's first progress report, and applicable fee for the post graduate doctorate of acupuncture and Oriental medicine (DAOM) program.

**\*Please note the commission is not bound by a rigid sequence of actions nor precluded from taking actions at any time as warranted by evolving circumstances and that these dates, provided for planning purposes, may change.**

## CONTINUING ACCREDITATION – NEXT STEPS

ACTCM's grant of accreditation status with the Commission is for a period of seven (7) years or until February 24, 2025. If ACTCM submits an acceptable self-study report for continuing accreditation by April 1, 2024, and a site visit is completed by Fall 2024, the Commission could consider ACTCM for continuing accreditation at its February 2025 Commission meeting. Please review ACAOM's *Accreditation Procedures* for next steps. Your institution may wish to consider submission of a waiver request to combine your next DAOM program review with your next master program review scheduled for Winter 2021. Please contact ACAOM's Director of Accreditation Services with any questions regarding next steps or combined reviews.

Programs and institutions are responsible for understanding and following ACAOM's current policies and procedures found at <http://acaom.org/policies/> and are encouraged to timely contact ACAOM with any questions or need for further clarification.



March 23, 2018

The Commission congratulates you, your governing board, your administrative staff, your faculty, and your students on this achievement and looks forward to the continued relationship with your institution/program.

Sincerely,



Mark S McKenzie, PhD (China), MSOM, L.Ac  
Executive Director  
[Mark.McKenzie@acaom.org](mailto:Mark.McKenzie@acaom.org)

Encl: 180224 ACTCM SVR DAOM Initial Accred Final

Cc: Katherine Taromina, DACM, LAc, Chair

*See ACAOM's website for current versions of all policies.*



