

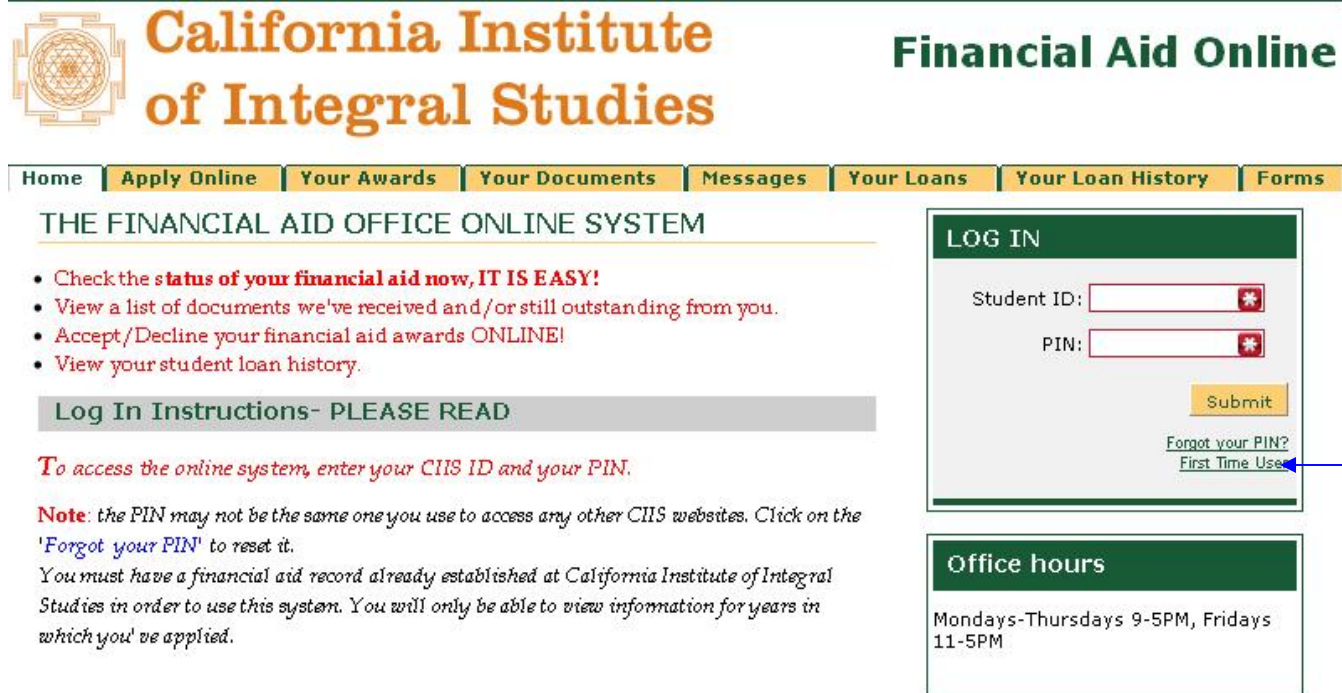
## CIIS Financial Aid Online – Login Procedures

Go to [finaid.ciis.edu](http://finaid.ciis.edu) to accept/decline and view your financial aid awards. You will fall under one of two categories when logging onto your account :

- First Time User** : If you have never logged onto your account
- Continuing\*** : If you have previously logged onto your account

\*Scroll down to **page 3** for **Continuing** instructions

### First Time User



**California Institute of Integral Studies** Financial Aid Online

Home | Apply Online | Your Awards | Your Documents | Messages | Your Loans | Your Loan History | Forms

### THE FINANCIAL AID OFFICE ONLINE SYSTEM

- Check the **status of your financial aid now, IT IS EASY!**
- View a list of documents we've received and/or still outstanding from you.
- **Accept/Decline your financial aid awards ONLINE!**
- View your student loan history.

**Log In Instructions- PLEASE READ**

*To access the online system, enter your CIIS ID and your PIN.*

**Note:** the PIN may not be the same one you use to access any other CIIS websites. Click on the 'Forgot your PIN' to reset it.

You must have a financial aid record already established at California Institute of Integral Studies in order to use this system. You will only be able to view information for years in which you've applied.

**LOG IN**

Student ID:  \*

PIN:  \*

Submit

[Forgot your PIN?](#)  
[First Time User](#) ← 1a

**Office hours**

Mondays-Thursdays 9-5PM, Fridays 11-5PM

1a Click on “First Time User” (see above)



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### Activate Your Account

Enter Your Student ID:  \*  ← 1c

← 1b

1b Activate your Account by entering your Student ID

1c Click on the “Submit” button

## Activate Your Account

**Please Verify Your Identity**  
What city do you live in (city stated in your FAFSA)?

What is your program (Major)?  
Asian & Comparative Studies

**Security Questions**  
Please select and answer two security questions.  
We will ask you to answer these questions if you forget your PIN.

Question 1:  
Mother's maiden name

Answer 1:

Question 2:  
Mother's maiden name

Answer 2:

**Change PIN**  
Your PIN must be at least 5 characters in length and cannot contain spaces

Enter Your New PIN:

Confirm Your New PIN:

3

4

5

Submit Cancel

6

- 3 Verify your identity and program. Remember to enter the city that you indicated in your FAFSA
- 4 Choose (use the drop down menu) and answer 2 security questions (remember, these are case sensitive)
- 5 Enter and confirm a new PIN (note : the system is case sensitive)
- 6 Click "Submit" → You will return to the Login screen.

### THE FINANCIAL AID OFFICE ONLINE SYSTEM

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**LOG IN**

Student ID:  \*

PIN:  \*

Submit

[Forgot your PIN?](#)  
[First Time User](#)

7

8

9

#### Office hours

Mondays-Thursdays 9-5PM, Fridays 11-5PM

- 7 Enter your student ID number
- 8 Enter your PIN
- 9 Click "Submit"

## Continuing

If you have already logged onto your account, but have forgotten your PIN :



# California Institute of Integral Studies

## Financial Aid Online

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LOG IN

Student ID:  \*

PIN:  \*

Submit

[Forgot your PIN First Time User](#)

- 1 Enter your student ID number
- 2 Click on "Forgot your PIN?"

You will be asked one of your security questions you established when you set up your account :



# California Institute of Integral Studies

## Financial Aid Online

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### Change Your PIN

Please verify your identity to reset your PIN.

Please Verify Your Identity

Name of your first pet

spot

Submit Cancel

- 3 Answer your security question
- 4 Click "Submit"



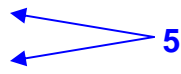
### Change Your PIN

Please verify your identity to reset your PIN.

**Change PIN**  
Your PIN must be at least 5 characters in length and cannot contain spaces

Enter Your New PIN:

Confirm Your New PIN:



Submit Cancel

5 Enter and confirm your new PIN → You will return to Login screen :



### THE FINANCIAL AID OFFICE ONLINE SYSTEM

- Check the **status of your financial aid now, IT IS EASY!**
- View a list of documents we've received and/or still outstanding from you.
- Accept/Decline your financial aid awards **ONLINE!**
- View your student loan history.

#### Log In Instructions- PLEASE READ

To access the online system, enter your CIIS ID and your PIN.

**Note:** the PIN may not be the same one you use to access any other CIIS websites. Click on the 'Forgot your PIN' to reset it.

You must have a financial aid record already established at California Institute of Integral Studies in order to use this system. You will only be able to view information for years in which you've applied.

**LOG IN**

Student ID:  \*

PIN:  \*

Submit

[Forgot your PIN?](#)  
[First Time User](#)



- 6 Enter your student ID number
- 7 Enter you PIN
- 8 Click "Submit"

If you enter your **SID and/or PIN incorrectly more than 4 times**, you will receive this screen :



# California Institute of Integral Studies

## Financial Aid Online

[Home](#) | [Apply Online](#) | [Your Awards](#) | [Your Documents](#) | [Messages](#) | [Your Loans](#) | [Your Loan History](#) | [Forms](#)

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#### LOG IN

Student ID:  \* \*

PIN:  \*

[Forgot your PIN?](#)  
[First Time User](#)

Access to Net partner is currently not available. Please contact your financial aid office for more information.

#### Office hours

Mondays-Thursdays 9-5PM, Fridays 11-5PM

Please contact the Financial Aid Office at 415-575-6122 for assistance. Once our office resets the system, you will have 4 more opportunities to try to log-in, as a "First Time User" OR "Forgot Your PIN?"