



# California Institute of Integral Studies

## Letter of Recommendation Instruction & Release Form

\_\_\_\_\_ has requested that you write a letter of recommendation  
*Applicant Name (Please print)*

for his or her application to one of the following programs:

### School of Undergraduate Studies

- B.A. Bachelor's Completion Program – Interdisciplinary Studies

### School of Consciousness and Transformation

- M.A. or Ph.D. East-West Psychology
- M.A. or Ph.D. Philosophy & Religion – Asian and Comparative Studies
- M.A. or Ph.D. Philosophy & Religion – Philosophy, Cosmology, & Consciousness
- M.A. or Ph.D. Philosophy & Religion – Women's Spirituality
- Ph.D. Social & Cultural Anthropology
- M.A. Cultural Anthropology & Social Transformation – Gender, Ecology, & Society
- Ph.D. Transformative Studies
- M.A. Transformative Leadership
- M.A. Integrative Health Studies
- M.F.A. Writing and Consciousness
- M.F.A. Creative Inquiry, Interdisciplinary Arts

### School of Professional Psychology

- Psy.D. Clinical Psychology
- M.A. Counseling Psychology – Integral Counseling
- M.A. Counseling Psychology – Expressive Arts Therapy
- M.A. Counseling Psychology – Somatic Psychology
- M.A. Counseling Psychology – Drama Therapy
- M.A. Counseling Psychology – Community Mental Health

### This section is to be completed by the applicant:

I understand that this letter of recommendation will be used only for the purpose of admission, that I have the right of access to it, and that I may waive this right if I choose to do so.

- I hereby waive my right of access to this letter of recommendation.
- I do not waive my right of access to this letter of recommendation.

**Signed** \_\_\_\_\_

**Phone** \_\_\_\_\_

**E-Mail** \_\_\_\_\_

**Date** \_\_\_\_\_



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## *Instructions for Letter of Recommendation*

CIIS programs are designed to serve those students who seek transformative education. They wish to learn in a way that offers not only sound academic training for their professional lives, but learning that impacts their personal lives as well. We would appreciate your thoughtful and candid appraisal of this applicant. Please mail this form, along with your attached letter to CIIS.

**Please note:** The applicant’s file will not be reviewed until your letter is received.

The Family Education Right to Privacy Act of 1974 mandates that this recommendation be made available to the applicant at her or his request, provided that the applicant has not waived the right to access.

**Factors We Would Like You to Consider, if applicable:**

(Please submit answers in the form of a letter, personal examples are helpful)

- In what capacity have you known the applicant?
- What have you observed in the applicant that led you to recommend her/him for our program?
- Speak to the capacity of the applicant to do graduate level work.
- Do you know of any interests and/or practices relevant to the applicant’s future studies?
- What is your assessment of the applicant’s professional abilities?
- Does the applicant relate well in a collaborative environment?
- Is the applicant capable of self-directed study?

**This section is to be completed by the recommender:**

Please add any additional information you wish and return this form with your letter.

We appreciate your contribution to the process.

**Name** \_\_\_\_\_

**Position** \_\_\_\_\_

**Mailing Address** \_\_\_\_\_

**Phone Number** \_\_\_\_\_

**E-mail** \_\_\_\_\_

**Signed** \_\_\_\_\_

**Date** \_\_\_\_\_

**Please print and mail to:**

CIIS Admissions Office  
1453 Mission St.  
San Francisco, CA 94103