



California Institute of Integral Studies

California Institute of Integral Studies Teach-out Policy

Approved by CARC, January 22, 2015

Purpose: In the event that a CIIS program is discontinued, this policy provides for the protection of students, allowing them to complete the program in which they are enrolled with a minimum of disruption in their studies.

1. CIIS leadership will take measures to protect the interests of students in the event a program is discontinued.
2. CIIS will create a teach-out plan to assure that all students who are active at the time the teach-out is implemented can complete their studies, either at CIIS or at a comparable institution and program.
 - Whenever possible, CIIS will continue to provide instruction so that active students can complete their prescribed program at CIIS. CIIS will make every effort to minimize modifications to course requirements.
 - When it is not reasonably feasible for CIIS to teach out students at CIIS in the same curriculum and with the same faculty and services, a teach-out agreement with one or more other institutions will be developed by CIIS leadership. A teach-out agreement is a written agreement between CIIS and another institution that provides for the transfer of students to that institution. Any such agreement will provide for the equitable treatment of students. Any such an agreement will ensure, to the extent feasible, the following:
 - i. That the institution is accredited by a regional accrediting agency equivalent to the Western Association of Schools and Colleges Accrediting Commission for Senior Colleges and Universities (WASC) and that the institution is in good standing with its accreditor.
 - ii. The institution must have the necessary experience, resources, and support services to provide an educational program that is of acceptable quality and reasonably similar in content, structure, and scheduling to that provided by CIIS.
 - iii. The institution must have the capacity to meet all obligations to the affected CIIS students for the duration of the agreement.
 - iv. The institution should charge substantially the same tuition and fees the students were paying to CIIS; additional charges must be specified in the agreement and affected students must be notified of any additional charges.
3. CIIS will notify WASC and other relevant accreditation agencies of programs that are being discontinued. Further, CIIS will notify the Department of Education if required by federal regulation or WASC policy.